**GAME ANIMAL RESEARCH FUND**

**Purpose | Eligibility & Process | Application Template**

(Version 1, July 2021)

**PURPOSE**

NZDA research funds are awarded by the NZDA Board to candidates who support the strategic direction and benefit the NZDA specifically in the area of Game Animal research. Funds are allocated in the form of the NZDA Game Animal Cash Grant.

The fund is contestable and available to all NZDA members and non NZDA members in the form of project-based grant funding on the basis that the purpose of the spend is in step with the intention of the fund.

**CRITERIA AND ELIGIBILITY**

Research funds will be awarded on the basis of:

* + - The applicant’s alignment with the strategic direction and benefit of NZDA specifically in the area of Game Animal research
		- The applicant’s potential for, or record of research
		- Applicants may be awarded more than one round of funding
		- The granting of funding requires a formal application, grantee accountability and reporting of findings.

Examples of direct and indirect Game Animal related usage (non-exhaustive) considered within the intent:

* + - Social, cultural and political research relating to the hunting of Game Animals
		- Ecological impact studies
		- Herd of special interest studies
		- Systems/processes/technology that support sustainable hunting of Game Animals
		- Education resource development and delivery relating to Game Animals

Applications can be made by way of retuning Appendix A (NZDA Game Animal Research Cash Grant)

**approval**

Granting of cash grants will be made by way of NZDA Board agreement.

Grant approval is at the sole discretion of the NZDA Board, there is no obligation to grant a Cash Grant in any year that there is no suitable candidate program of work or any year there is.

The NZDA Board will not provide a reason when declining an unsuccessful application.

**SUBMISSION PROCESS**

* + - The application process will be managed through the NZDA website.
		- Applications are subject to the timeframes listed below.
		- Upon submission of an application, a confirmation email will be sent to the email address provided.
		- Applications are screened and forwarded to the NZDA Board for consideration.
		- Applicants should receive a decision on their application by 15 December.
		- Where an application is incomplete, the board may request further information.
		- Anyone in receipt of a cash grant who is found to have provided misleading information, or used any funds inappropriately, may be required to repay the grant, in whole or in part, and may be barred from making future applications to the fund.
		- Applicants are required to nominate independent referees to support their application.

**APPLICATION TIMEFRAMES**

* + - Open 31st July
		- Close 31st October
		- Notice of decision by 15th December
		- Funds available from March

**Appendix A**

**NZDA Game Animal Research Cash Grant**

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| Introduction |
| **Grant:** | The NZDA offers project-based research cash grants from their research fund. The intent of the fund is to provide the NZDA the opportunity to financially back research that supports the strategic direction and benefits the national organisation.The grant is OPEN for application to all levels of fundingApplication timeframesa) Open 31st Julyb) Close 31st Octoberc) Notice of decision by 15th Decemberd) Funds available from March |
| **Deliverables:** | In addition to the key project deliverable (detailed within the project plan) the grantee is required to formally provide written project updates to the board every:31st November31st JuneThe Grantee is required to present in person or via electronic means an annual research progress report (where applicable) or final project result report at NZDA Conference. July annually. |
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| Application Summary |
| **Investment area:** | Research projects, including tertiary studies |
| **Contracting party:** | The contracting party is the branch, organisation or person, who will be responsible for signing the grant Agreement, should this Application be successful. |
|  | **Enter text here** |
| **Contact details and address:** | **Enter text here** |
| **Total Project Costs:** | Please enter the amount sought or your Total Project Cost (excl. GST) – per annum if applicable |
|  | **Enter text here** |
| **Project Title:** | Please use a brief project title  |
|  | **Enter text here** |
| **Proposed start and end dates:** | Please enter the proposed start and end dates for the research project. Grant funding will not be paid before or after the contract start and end dates.  |
|  | **Enter text here** |
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| Key Contacts |
| Add a contact person and financial liaison contact (A contact can have multiple roles). The financial liaison contact should be the person responsible for the reports and financials. |
| **Enter text here** |

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| RESEARCH Project |
| **a) Describe your Project.*** Aims and/or Goals
* Methods
* Benefits (This should align with the NZDA Strategy as a basic test)

Maximum of 500 words, bullet points preferred.  |
| **Enter text here** |
|  |
| **b) Describe any challenges you will likely face to successfully complete your research project.**Maximum of 250 words, bullet points preferred. |
| **Enter text here** |
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| **c) How will you overcome these challenges?**Maximum of 250 words, bullet points preferred. |
| **Enter text here** |
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| **d) Describe how your project supports/relates to the strategic direction of the NZDA**Maximum of 200 words, bullet points preferred. |
| **Enter text here** |

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| RESEARCH Project Team |
| **a) What expertise do you or your business bring to this research project?** Maximum of 200 words, bullet points preferred. |
| **Enter text here** |
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| **b) What external expertise (experts, other companies and research organisations) will you engage for this research Project?**Maximum of 200 words, bullet points preferred. |
| **Enter text here** |
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| **c) Do you plan to do any of the research activities overseas?****If yes, provide technical and cost details and explain why this work should be an eligible expense.**Maximum of 200 words, bullet points preferred. |
| **Enter text here** |
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| Research Project Management |
| **a) Name the Project Manager and detail her/his project management experience.** Maximum of 100 words, bullet points preferred |
| **Enter text here** |
| **b) How will you manage this research project to ensure completion within time and budget?**Maximum of 100 words, bullet points preferred. |
| **Enter text here** |
| **c) What are the potential research project risks?**List the potential risks and the action(s) to reduce or manage those risks.Maximum of 100 words, bullet points preferred. |
| **Enter text here** |
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| Research Project Funding |
| **a) Explain how you will fund your share of the research project costs and demonstrate spend to the NZDA if applicable.**Maximum of 100 words, bullet points preferred. |
| **Enter text here** |
| Research Project Plan and Project Costing |
| **Please prepare and submit an research project plan including project costing.** |
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| Competition and Intellectual Property (IP) |
| **a) Profile competitors that are meeting a similar customer need as you. Outline their strengths and weaknesses**Maximum of 500 words, bullet points preferred. |
| **Enter text here** |
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| **b) Identify your point of difference and explain how you will protect your IP and maintain competitive advantage.**Maximum of 200 words, bullet points preferred. |
| **Enter text here** |
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| **c) Will you or your business own the IP that results from your research project? If no, describe who will have the right and how you have rights to the IP.** |
| **Enter text here** |

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| Grant Impact |
| **a) Explain the impact that the research project funding will have on the delivery, time frame, scale, quality and/or commercial success your research project.**Maximum of 250 words, bullet points preferred. |
| **Enter text here** |

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| Benefit outside of NZDA |
| 1. **How much potential is there for benefit outside NZDA to New Zealand businesses, the environment or society?**

Maximum of 250 words, bullet points preferred. |
| **Enter text here** |

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| Referees |
| 1. **Please include details of 3 referees who you have already approached and have agreed to support your application. [Note: It is the duty of the applicant to seek references and inform them as to what is proposed. We cannot ask on their behalf.]**
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| **Enter text here** |  |
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| Additional Information |
| **The NZDA board may request further information at any time after receiving this application as part of the due diligence process** |