**76th National Conference**

**Hosted by Hutt Valley Branch**

12st – 14rd July 2024

**Annual General Meeting**

**Notice of Motion/Remit Paper**

The National Secretary of the New Zealand Deerstalkers Association requires that this completed paper be included as part of an application for any Notice of Motion or Remit for the Annual General Meeting and Conference of the Association. Failure to submit will result in the application being returning without action.

**Before developing a NOM, read the Constitution carefully to ensure the matter is not already covered; for remits, consider if there are more direct or other ways to achieve the objective of your idea or proposal via contact with the CE, Board, and other Branches.**

**Checklist:**

* Simple clear objective.
* NOM or Remit (or alternative route to resolve or realise proposal).
* Well drafted wording.
* Understandable information that answers foreseeable questions.
* Implications and risks considered.
* Costs and budget implications where relevant.
* Backchecked with other Branches.
* Send via email to: conference@deerstalkers.org.nz

*10.8 Matters are either a “****Notice of Motion****” or “****Remit****” and are subject to the following categories and corresponding voting thresholds:*

*(a) (****Notices of Motion****):*

*(i) any proposed amendments or changes to the Constitution; or

(ii) relating to policy, rules or guideline matters, or when a matter arises at a general meeting which would reverse or substantially alter a policy, rule or any National Competition Rule,*

*must be passed by 2/3rds of eligible voters present; and*

*(b) (****Remits****): relate to internal Association administration, which includes a direction or a course of action recommended to the National Executive, must be passed by a simple majority of eligible voters present.*

*11.4 After a motion has been moved and seconded every delegate recognised by the Chair will immediately declare whether they intend to argue for or against the question under discussion. Where 2 speakers have spoken consecutively, either for or against any motion, and there is no speaker on the floor wanting to take the opposite view, the right of reply may be exercised and the motion put.*

**NOTICE OF MOTION AND REMIT PAPER**

[Date] **[NOM / REMIT] - [Title]
[Branch]**

1. **PURPOSE**
	1. The purpose/aim of this NOM (or REMIT) is to [start typing].
* **COMPLETE SECTION: TWO (2), OR THREE (3). NOT BOTH.**
1. **NOM – NOTICE OF MOTION**
	1. **OLD RULE:**
		1. [start typing (old rule if available)].
		2. [start typing].
	2. **NEW RULE:**
		1. [start typing (new rule/ modification to existing rule)].
		2. [start typing].

*NB. Insert the exact wording of the proposed resolution that the Delegates, Life members and Board are being asked to consider. The Resolution must be clear and concise. NOMs must be drafted to reflect the standard of care and required for Rule or Constitutional changes.*

1. **REMIT (RECOMMENDATION)**
	1. **It is the recommendation of [insert name] Branch/s that Conference resolve to:**
		1. [start typing].
		2. [start typing].
	2. **It is recommended to note:**
		1. [start typing].
		2. [start typing].
2. **COMMENTARY**
	1. [start typing].
	2. [Start typing].

	*Explain in no more than four lines what the proposal is about and what it is endeavouring to achieve. Summarise any previous AGM consideration of the specific proposal. Describe any discussions with other branches who have been involved in the preparation of the proposal.*
3. **FINANCIAL IMPLICATIONS**
	1. [start typing].
	2. [start typing].

*If there will be direct costs associated should the proposal be accepted, what will these be and indicate if considered to be able to be justified within existing approved budget? Where resources (people’s time etc) are required, who is expected to undertake?*

1. **FORMAL COMMENT BY THE BOARD & EXECUTIVE**
	1. [National Secretary on behalf of the Board start typing].
	2. [National Executive start typing].
2. **SUPPORTING INFORMATION AND DOCUMENTATION***Outline the proposal in no more than twelve lines (note at AGM you will have only 5 minutes to speak to the proposal). Describe expected benefits (what and who) and any foreseeable costs or risks. If the implications of the proposal are complex, include an attachment and provide further details especially noting any discussions with other Branches or relevant groups etc. Who might be opposed to this proposal and how can opposition be addressed if need be?*

**Prepared by:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Branch:** | **Name:** | **Email:** | **Phone:** | **Available to discuss?** |
| [type] | [type] | [type] | [type] | **[yes] [no]** |
| [type] | [type] | [type] | [type] | **[yes] [no]** |

*Would you like to be contacted about this NOM / REMIT? Include contact info.*

**Endorsed by:**

[name] [email] [phone]